

**ARCHITECTS SECTION MEETING
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
MINUTES
MADISON WI
September 5, 2001**

PRESENT: Roger Roslansky, Dennis Cerreta, Arno Haering, Karen Sathoff

STAFF PRESENT: Katharine Hildebrand, Jan Bobholz

GUESTS PRESENT: Bill Babcock, Bill Danuser

CALL TO ORDER

Roger Roslansky, Chair, called the meeting to order at 9:10 a.m. A quorum of 4 members was present.

AGENDA

MOTION: Dennis Cerreta moved, seconded by Karen Sathoff, to adopt the agenda as published. Motion carried unanimously.

MINUTES (08/08/01)

The following corrections were noted: Page 1 - Administrative Report – third line should read “He graduated from Lawrence University and...” Page 2 –Regulatory Digest Draft – third line should read “Roslansky will send Katharine a copy of the Minnesota Newsletter;” Page 2 – To-Do-List – first line should read “Cerreta reported that NCARB is considering not requiring a bachelors degree in architecture in an accredited school.”

MOTION: Dennis Cerreta moved, seconded by Karen Sathoff, to approve the minutes as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Secretary Herrera’s Report

Secretary Herrera commented on the Budget Bill and began by indicating that there would be a 5% reduction to all departments. Because the Department of Regulation and Licensing has a reserve fund to cover a 5% cut, there would not be any program or staff reduction. The Division of Enforcement was given three additional positions.

Secretary Herrera also indicated that the Performance Evaluation Office was invited to review the Department and the Division of Enforcement to determine how the Department could provide better service to the public.

Secretary Herrera thanked the Section members for serving on the board and for their years of service to the Department.

Section Roster

Announcement of New Board Appointee, James Otto

Katharine Hildebrand introduced James Otto, a new professional member appointed by the Governor to the Architect Section of the Joint Board to replace Roger Roslansky. The Section welcomed Mr. Otto and thanked him for attending the meeting.

Announcement of Retirement of Roger Roslansky

Katharine Hildebrand announced Roger Roslansky's retirement. Secretary Herrera presented Mr. Roslansky with a Certificate of Commendation plaque and a department pin. He thanked Mr. Roslansky for serving as a member of the Architect Section and for his years of service on the Board.

Election of Section Chair and Secretary

MOTION: Arno Haering moved, seconded by Roger Roslansky, that Dennis Cerreta be elected Chair by acclamation. Motion carried unanimously.

MOTION: Dennis Cerreta moved, seconded by Arno Haering, that Karen Sathoff be elected Vice Chair by acclamation. Motion carried unanimously.

MOTION: Roger Roslansky moved, seconded by Dennis Cerreta, that Arno Haering be elected Secretary by acclamation. Motion carried unanimously.

Karen Sathoff and Arno Haering will serve on the Screening Panel.

Designation of IDP Coordinator

MOTION: Dennis Cerreta moved, seconded by Karen Sathoff, that James Otto be elected, pending Senate approval, to serve as the IDP Coordinator. Motion carried unanimously.

2001 Meeting Dates

All members present at this meeting are available to meet, as scheduled, on November 14, 2001. The Section would prefer to meet in the afternoon after the Joint Board meeting if possible. Katharine Hildebrand will check to see if the November 14, 2001 meeting date can be changed to November 8, 2001 after the Joint Board meeting.

To-Do List

Section members were encouraged to submit articles for the Regulatory Digest.

To-Pass Folder

Noted.

Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases

Noted.

LEGISLATIVE ISSUES

None.

ADMINISTRATIVE RULES DISCUSSION

Scope Statement Intern Architect

Katharine Hildebrand will prepare the scope statement for the intern architect.

SECTION MEMBER ACTIVITY

None.

NCARB

Minutes of 2001 Spring Region IV Meeting (March 8-10, 2001) Chicago

Noted.

2001 Annual Meeting (June 20-24, 2001) Seattle, Cerreta Report

Noted.

Current Position on Experience Requirements

Katharine Hildebrand indicated that she had not received any information from NCARB regarding NCARB's position on experience requirements. She will contact NCARB again to try to obtain this information.

NCARB Resolutions, Report from Dennis Cerreta

Dennis Cerreta reported on the 8 resolutions discussed at the NCARB Annual Meeting on June 20–24, 2001 in Seattle.

The Section prefers that the same person attend the regional meeting to be held March 14 – 16, 2002 in Kansas City and the national meeting to be held in June 2002 in Boston.

Section members also indicated that they would like at least two people to attend the national meeting. NCARB will fund \$1,000 of a participant's costs to attend the meeting. Katharine Hildebrand will check with NCARB about funding.

Dennis Cerreta also indicated that NCARB is thinking about increasing annual dues to \$850.

PRACTICE ISSUES

Member Board Administrators (MBA) Workshop Relating to Continuing Education

Katharine Hildebrand indicated that she will make copies for distribution of the information she has received.

New Mexico's Continuing Education Program

The Section reviewed the continuing education requirements for New Mexico and a news article about continuing education for architects in Illinois.

It was noted that 22 states currently have a continuing education requirement.

Bill Babcock stated that the American Institute of Architects (AIA) supports continuing education and AIA members must meet continuing education requirements to retain membership.

Report on Intern Architects and Registration, Bill Babcock, Wisconsin AIA

Bill Babcock presented an outline of the Architect Registration Examination Preparatory Program being offered by AIA Southwest Wisconsin. The structured 9-month program will prepare-candidates for the Architect Registration Exam.

Bill Babcock also stated that interns need mentoring and personal guidance from architects to help keep them on track and guide them with situations not covered in school. AIA's goal is to encourage more licensed architects to become mentors.

EXAMINATION ISSUES

Number and Percent Passing Report, Second Quarter 2001

Tabled.

NEW BUSINESS

Katharine Hildebrand indicated that she was preparing a fee study for Secretary Herrera comparing license fees, exam fees, etc., for each state.

The Section agrees that a degree from an accredited institution should be a requirement for taking the examination. However, this would require a statutory change and the legislature is not in favor of increasing requirements to obtain licensure.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

Architect Registration Examination Financial Assistance Fund (AREFAF), Texas Legislation Update

The Architect Registration Examination Financial Assistance Fund (AREFAF) was signed into law and will provide a \$500 scholarship for candidates taking the architect licensure examination in Texas.

MOTION: Arno Haering moved, seconded by Karen Sathoff to convene the meeting to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and to confer with legal counsel (s. 19.85(1)(G), Stats. Motion carried by a role call vote: Roger Roslansky-yes, Dennis Cerreta-yes, Arno Haering-yes, Karen Sathoff - yes.

Open Session recessed at 11:35 a.m.

CLOSED SESSION

The Section deliberated on Reinstatement Requests.

RECONVENE TO OPEN SESSION

MOTION: Dennis Cerreta moved, seconded by Karen Sathoff, to reconvene the meeting in Open Session at 11:50 a.m. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Dennis Cerreta moved, seconded by Arno Haering to accept the reinstatement requests of David Dellagnese (Whitefish Bay, WI) and Marius Ronnett (Chicago, IL). Motion carried unanimously.

SUCH OTHER ITEMS AS AUTHORIZED BY LAW

None.

ADJOURNMENT

MOTION: Dennis Cerreta moved, seconded by Karen Sathoff, to adjourn the meeting at 11:53 a.m. Motion carried unanimously.